



2012 - 2013

FEDERAL WORK-STUDY JOB DESCRIPTION

Department: Intramural Sports

Campus: Cooper

Supervisor: Donna LJ Murphy

Contact Information:

Name: Donna LJ Murphy

Building: 103J OSB

Room: 103J

Phone: 246-6529

Work Study Job Description:

To provide support to Diversity Outreach Coordinator in operation of BCTC intramural program. Responsibilities include:

- Knowledgeable of soccer, basketball and flag football rules
- Assist with registration activities (marketing, sign-ups, etc...)
- Assist with pre and post game set-up/breakdown of equipment and marking fields
- Do inventory and maintain equipment
- Serve as scorekeeper and/or timer
- Interact with participants and respond to related inquiries
- Promote teamwork and sportsmanship amongst participants
- Oversee playing areas
- Other duties as assigned

Preferred Qualifications:

- Organized
- Sports oriented
- Intrapersonal skills
- Working knowledge of soccer, basketball and flag football
- Responsible
- Dependable
- Take Initiative

Number of positions: 4-5

Estimated Work Hours Per Week: 10-20 (Based on Student's approved hours)