Financial Aid Office
121 Oswald Bldg. / 470 Cooper Dr.
Lexington, KY 40506
855-246-2477
Bluegrass-FinancialAid@kctcs.edu

2014-15 (V4) Custom Verification Worksheet

Your 2014-2015 FAFSA was selected for review in a process called Verification. In this process, your school will be comparing information from your FAFSA with copies of your (and your spouse's if you are married, or your parent's if you are dependent) 2013 Federal tax transcript, and/or with W-2 forms and/or with other financial documents. Complete this verification worksheet and submit it, along with other required documents, to the financial aid office as soon as possible to avoid a delay in processing your financial aid. If you need help, contact the financial aid office at your school. *Your school must review the requested information under the financial aid program rules (34 CFR, Part 668) and submit corrections if necessary.*

A. Student Information

_____
Last Name First Name MI

_____
Address (include apt. #)

_____
City State Zip Code

00_____
Student ID Number

_____
Social Security Number

_____
Date of Birth

(_____)_____
Phone Number (include area code)

B. SNAP and Child Support Paid Information to Be Verified

☐ **Check this box if anyone in the household included on the FAFSA received benefits from the Supplemental Nutrition Assistance Program or SNAP (formerly known as food stamps) at any time during 2012 or 2013**. If asked by my school, I will provide documentation from the agency that issued the SNAP benefits during 2012 or 2013.

☐ **Check this box if you, the student, or your parent included on the FAFSA, paid child support in 2013.** Indicate below the name of the person who paid child support, the name of the person to whom child support was paid, the name of the child/children for whom child support was paid, and the total amount of child support that was paid in 2013. If asked by my school, I will provide documentation (separation/divorce agreement, copies of checks, etc.) of the child support paid.

Name of Person Who Paid Child Support	Name of Person to Whom Child Support was Paid	Name of Child for Whom Child Support was Paid	Amount of Child Support Paid in 2013
(example) Marty Jones	*Chris Smith*	*Terry Jones*	*$6000*

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C. Verification of Student's High School Completion Status

You, the student, <u>must</u> provide one of the following documents to verify high school completion status.

- ☐ Copy of high school diploma
- ☐ Copy of final official high school transcript indicating graduation date
- ☐ Copy of GED certificate
- ☐ Copy of "secondary school leaving certificate" or similar document if graduated in a foreign country
- ☐ Copy of a college academic transcript indicating completion of at least a two-year program acceptable for full credit toward a bachelor's degree
- ☐ For a home schooled student from a state where state law requires the student to obtain a secondary school completion credential for homeschool (other than a high school diploma or its recognized equivalent), a copy of that credential.
- ☐ For a home schooled student from a state where state law does not require the student to obtain a secondary school completion credential for homeschool (other than a high school diploma or its equivalent), a transcript or the equivalent, signed by the student's parent or legal guardian, that lists the secondary school courses the student completed and includes a statement that the student successfully completed a secondary school education in a homeschool setting

D. Student's Identity Statement of Educational Purpose

- ☐ **You, the student, must appear at the financial aid office to sign a "Statement of Educational Purpose" in the presence of an authorized college financial aid official. You are required to present a valid, government-issued photo ID (such as a driver's license, other state-issued ID or passport) which will be photocopied by the financial aid office.**

- ☐ **If you cannot appear in person, you must submit an officially notarized "Statement of Educational Purpose" (you must submit the original, not a photocopy) along with a photocopy of the valid, government-issued ID acknowledged in the notary statement.**

E. Certification and Signatures

Each person signing this worksheet certifies that all information reported on it is complete and correct. If student is dependent, at least one parent must sign.

Your financial aid cannot be processed until the financial aid office receives the required Verification documents. Your school must review the requested information, under the financial aid program rules (34 CFR, Part 668), and submit corrections if necessary.

<u>WARNING</u>: *If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.*

_____ _____

Student's Signature Date Parent's Signature (Dependent Students Only) Date

IDENTITY AND STATEMENT OF EDUCATIONAL PURPOSE
(TO BE SIGNED WITH A NOTARY)

_____ **00**_____

Last Name **First Name** **MI** **Student ID Number**

If the student is unable to appear in person **at Bluegrass Community and Technical College** to verify his or her identity, the student must provide via mail (*emailed or faxed forms will not be accepted*):

(a) A copy of the valid government-issued photo identification (ID) that is acknowledged in the notary statement below, such as but not limited to a driver's license, other state-issued ID, or passport; and
(b) The original notarized Statement of Educational Purpose provided below.

Statement of Educational Purpose

I certify that I _____ *am the individual signing this*
(Print Student's Name)
Statement of Educational Purpose and that the federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending ***Bluegrass Community and Technical College*** *for 2014-2015.*

_____ _____
(Student's Signature) (Date)

_____
(Student's ID Number)

Notary's Certificate of Acknowledgement

State of _____ City/County of _____

On _____, before me, _____
(Date) (Notary's Name)

Personally appeared, _____, and provided to me
(Printed Name of Signer)

on basis of satisfactory evidence of identification _____
(Type of Government-Issue Photo ID provided)

to be the above-named person who signed the foregoing instrument.

WITNESS my hand and official seal
(seal)

_____
(Notary Signature)

My commission expires on _____
(Date)

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