

2013 - 2014 FEDERAL WORK-STUDY JOB DESCRIPTION

Department:

Maintenance & Operations

Campus:

BCTC Danville

Supervisor:

Barry Rice

Contact Information:

Name:

Barry Rice

Building:

Danville Campus

Room:

121A

Phone:

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Brief Job Description: This work- study position has a flexible work schedule, primarily working during dayshift. Duties include: General custodial work: emptying trash, vacuuming, cleaning windows, cleaning and stocking of restrooms, various other cleaning assignments, grounds and parking lot upkeep(trash, etc.) Various other duties as assigned.

Preferred qualifications: Dependability and good communication skills

Number of positions: 1