

## **GUIDELINES FOR ADMISSIONS TO THE RESPIRATORY CARE PROGRAM**

All individuals who want to be considered for admissions to the Respiratory Care program must:

- 1) complete an application for admission to the Respiratory Care program at Bluegrass Community & Technical College prior to the **October 1<sup>st</sup> deadline**. Students currently enrolled at the college during the current school year must signify their wish to be considered for the program by submitting a Letter of Intent. This form is available from the BCTC Admissions Office (OB 200).
- 2) be eligible for regular college admissions status. Individuals enrolled or admitted on academic probation are not eligible to be candidates to the Respiratory Care program until the academic probation has been cleared.
- 3) submit results of the American College Test (ACT) or the Scholastic Aptitude Test (SAT) if less than 12 credits of college work have been completed. The college courses must be numbered 100 or higher excluding remedial courses.
- 4) submit an official transcript of all post secondary education attempted. Transcripts must be submitted for each college or university previously attended.
- 5) submit statement of work experience pertaining to Respiratory Care and/or observation in this area.
- 6) submit documentation of attendance at a pre-admission conference. Conferences can be scheduled by calling 859.246.6239

**All documentation must be submitted to the following office prior to the October 1<sup>st</sup> deadline:**

**BCTC Office of Admissions  
200 Oswald Bldg.; 470 Cooper Dr.  
Lexington, KY 40506-0235  
phone: 859.246.6210**

***It is advised to make copies of all documentation submitted and keep in a folder for future reference.***