

*Upon accepting your Microsoft software products, it is necessary for all employees to read the Microsoft Campus Agreement Work at Home Acceptance policy stated below.
Please initial and sign if you agree to the terms of this form.*

Microsoft Campus Agreement 3.4 Work at Home Acceptance Form

Kentucky Community and Technical College System

This acceptance form is valid for the Microsoft software product checked below, which shall be referred to collectively herein as the "Software". Software is made available to you because KCTCS has purchased license coverage for the Software through its Microsoft Campus Subscription Enrollment effective 02/01/07. KCTCS is ordering the right for you to use the Software for Work-related purposes at home under its Microsoft Campus Subscription Enrollment. You are not licensed to use the Software at home for personal purposes. You do not own the license or the CDs, rather you are authorized to use the Software and associated media pursuant to the terms and conditions of the licensing agreement during the licensed period starting 02/01/2007 and ending 01/31/2010. You will be required to remove the Software from your home machine immediately upon (a) expiration of the licensed period or (b) earlier if your employment by KCTCS ends.

Work At Home rights have been ordered by KCTCS for the following product (referred to collectively herein as the "Software"):

___ Microsoft Office Enterprise 2007

Please initial each statement:

- ___ I will read and abide by the license agreement(s) associated with this Software.
- ___ I understand that no technical support is provided by Microsoft or KCTCS in association with my work-at-home use.
- ___ I understand the minimum specifications to run the Software are listed at www.microsoft.com/products.
- ___ I will remove the Software from my home machine immediately upon the earlier of (a) expiration of the licensed period specified above or (b) the end of my employment by KCTCS.
- ___ I understand that I am not licensed to use the Software for personal purposes.

Signature: _____

Print Name: _____

Date: _____