

Minutes of the Behavioral Sciences Division Meeting March 28, 2008

2:10 p.m. Academic Technical Building 211

In attendance: Cynthia Ingle, Laura Williams, Karen Mayo, Pat Nation, Kirk Knott, Gary Santana, Donna Murphy, Kelly Hagan, Pat Lefler;
Guest, Ruth Simms, Mathematics area

Agenda Items	Discussion	Action
Guest, Ruth Simms	Ruth Simms provided an overview of the course(s) that will fulfill the math requirement of various programs and majors. Also, BCTC will parallel UK in requiring an ACT of 21 or higher for enrollment in MA 109 (without developmental math).	
Reports	<p>Faculty Council report – Laura Williams, Pat Lefler</p> <ul style="list-style-type: none">- A report of the March 7 Faculty Council meeting was distributed with the materials for the meeting.- Laura reviewed options related to KCTCS-level changes in semester start and end dates that are effective 2009-2010: (1) BCTC can align with the KCTCS calendar, which means that our semester would start ten days before UK begins; (2) BCTC can ask for an exception to the KCTCS common start-end dates, or (3) BCTC could adopt a 15-week calendar. <p>Pat Lefler reported (on a separate, but related issue) that BCTC’s Academic Affairs is considering offering instruction on a Tuesday-Thursday or Monday-Wednesday cycle, with Friday used for instruction for 4-credit hour instruction or other instructional needs.</p> <p>Rules Committee report – Laura Williams</p> <ul style="list-style-type: none">- Laura reviewed proposed changes to the Rules of the Faculty that would clarify whether temporary, full-time faculty are eligible to vote in faculty elections. The BCTC Rules Committee plans to submit to Faculty Council a proposed change to the BCTC Rules to clarify that full-time faculty, whose hiring status is “at will,” are not eligible to vote in faculty elections. A straw poll of the Behavioral Sciences faculty present showed support for the proposed change to the Rules.- Laura reminded the group that division elections will be held at the April division meeting; nominations for elected positions are solicited.	

	<p>Faculty Performance Review Committee report – Karen Mayo</p> <ul style="list-style-type: none"> - Karen reported that the FPRC has posted a survey on ITES regarding the tool used to evaluate instruction; Karen encouraged BS division faculty to respond to the survey. <p>SACS QEP – Karen Mayo</p> <ul style="list-style-type: none"> - Karen distributed a summary of possible QEP topics and asked BS division faculty to indicate which topic they believed should be BCTC’s QEP topic. <p>Budget Alignment Advisory Team – Karen Mayo</p> <ul style="list-style-type: none"> - Karen reported that BAAT activities had begun. The BAAT was charged to generate ideas on how to generate revenue, how to decrease expenses, and how individual employees could contribute. 	
Items of Information	BCTC will print a student handbook in 2008-2009 and will publish an on-line version of the catalog.	
	Laura Williams reported on updates she has made to the BS division webpage (a resource for division faculty) and asked for recommendations for other items to be added.	
	Proposals for on-line versions of SDC 100 and SDC 105 have been sent to Kathy Swango, chair of the Curriculum Review Committee, for review and approval. Laura Williams has received equipment to use streaming video for the SDC on-line classes.	
	The Merit Bonus application deadline is April 21, 2008. Faculty must receive the EE rating in order to be eligible to apply for a merit bonus.	
	Academic Affairs has been reviewing the matter of faculty offices being under-utilized when faculty teach on-line courses.	
	Academic Affairs has decided that if faculty teach multiple sections of a class merged into one section, the determinant of whether the last section is “full” will be an enrollment of 12 students.	
Announcements	<p>Maria Rutherford has received her level five training credential.</p> <p>Kelly Hagan has written articles that have been published in newsletters for parents of children who have visual impairments.</p>	