

**Minutes of the Behavioral Sciences Division Meeting
September 21, 2007; Academic-Technical Building Room 211**

Members present: Kelly Hagan; Cynthia Ingle; Pat Lefler; Pat Nation; John Story; Tricia Mosby; Maria Rutherford; Kirk Knott; Karen Mayo; Laura Williams; Gary Santana

Agenda Item	Discussion/Action
Minutes	The minutes of the August 10 Behavioral Sciences division meeting were approved.
Committee and activity reports	The August 23 Faculty Council report, included with the materials for the meeting, was reviewed and discussed. Laura Williams provided an update from the Presidential Search Committee. Pat Nation provided an update from the Admissions and Academic Standards Committee. The Committee had discussed the advising problems that emerged as a result of the backlog of unevaluated transcripts in Student Affairs and had discussed procedures associated with cancellation of classes (were students notified, etc.). Karen Mayo, chair of the ad hoc Travel Committee, encouraged BS division faculty to spend their division travel allocation or to return funds that will be unspent to the division. Cynthia Ingle, a member of the group who reviewed Innovation Grant applications, reported that reviews of proposals had begun.
Merit bonus process	Information about the 2008 merit bonus award recommendation and approval procedures was distributed.
Behavioral Science Division committees	BS Division committee assignments for 2007-2008 were distributed.
Budget	Pat Lefler provided a status update for the 2007-2008 Behavioral Sciences division budget. The division absorbed the budget reduction (from \$3,100 to \$2,100.82), but unencumbered and unspent funds from the programs and areas will be pulled back into the division in February, 2008.
All-USA Academic Team	The Behavioral Sciences division nominated Innocent Ndagiimana, Bryan Huffman, and Malia Bell to the All-USA Academic Team.-
Virtual Learning Initiative – RFP	The group discussed the Virtual Learning Initiative and how Behavioral Sciences programs]/areas might participate. It would be feasible to offer PY 110 General Psychology in module format, but IECE faculty voiced concerns about VLI.
Program/area/division strategic plans	Kelly Hagan, Gary Santana, Tricia Mosby, and Pat Lefler distributed and discussed program and area strategic plan updates for 2007-2008, and Pat Lefler distributed and discussed the BS division strategic plan update.
External or community service	Division members were referred to the United Way of the Bluegrass's <i>Get on Board</i> initiative to receive training on community board membership opportunities and responsibilities.
Maximum capacity of courses	The group discussed the <i>Draft BCTC Maximum Course Capacity Guidelines (9/20/07)</i> . Comments will be forwarded to Dr. Hellmich.
Schedule of advising and registration activities for Spring, 2008	The eleven division members present voted unanimously to support Plan 1 for academic advising and registration (January 2 10:00 a.m. – 5:00/6:00 p.m. and January 3 8:00 a.m. – 6:00 p.m.) However, the group agreed that it might be a good idea to pilot a model that provides advising during December.
Adjournment	The meeting adjourned at 3:15 p.m.

