

Minutes of the Behavioral Sciences Division Meeting

August 10, 2007

Academic-Technical Building, 211

3:00 p.m.

Present: Eunice Beatty, Nolen Embry-Bailey, Kelly Hagan, Staci Holderman, Cynthia Ingle, Pat Lefler, Pat Nation, John Story, Tricia Mosby, Maria Rutherford, Kirk Knott, Karen Mayo, Donna LJ Murphy, Gary Santana, Laura Williams; Ginger Porter

Agenda Items

Welcome and Introductions

Maria Rutherford was introduced as the new Interdisciplinary Early Childhood Education faculty member, and Kirk Knott was introduced as the new Student Development and Counseling Center counselor.

Minutes

The minutes of the April 20, 2007, Behavioral Sciences division meeting were approved as distributed.

Committee Assignments

As a result of Deneia Thomas's resignation and the hiring of Kirk and Maria, the preliminary draft of committee assignments for Behavioral Sciences faculty will be revised and re-submitted to the Academic Deans. College committee assignments are still under development.

Committee Reports

ad hoc Travel Committee

Karen Mayo agreed to serve again as the chair of the Behavioral Science Division's ad hoc Travel Committee. Karen surveyed other divisions to learn how travel funds are managed and learned that the standard procedure is to equally distribute the allotted funds among division members. For 2007-2008, the Behavioral Sciences division agreed to allocate professional development travel funds equally among the members (approximately \$200 each), with unspent funds re-distributed in the Spring.

Presidential Search Committee

Laura Williams, member of the Presidential Search Committee, provided an update. The national search process yielded a good pool of candidates, and candidates' visits to campus are being scheduled. Laura asked BS division members to provide input.

<p>Items of Information</p>	<p>The following items of information were briefly discussed:</p> <ul style="list-style-type: none"> - the schedule of 2007-2008 division meetings, Faculty Council meetings, and standing committee meetings was distributed via e-mail and distributed again during the meeting - the Faculty-Staff Development Grant application form had been sent via e-mail by Laura Hoskins, and division faculty should apply for funds to support their professional development - pre-signed vacation request forms were distributed - the PPE form and guidelines for 10- and 12-month faculty had been sent previously via e-mail. Faculty were asked to submit their completed Plan by August 20, 2007 - faculty should send two copies of their office hours schedule to Ginger and one copy to Pat - faculty should send their Fall, 2007, course syllabi to their coordinator for review and posting.
<p>Items for Discussion</p>	
<p>Pay for Print Plan</p>	<p>An e-mail sent May 4, 2007, by Ren Bates announced a Pay for Print plan that would be in effect for students for the Fall, 2007, semester. Although implementation of the plan does not appear imminent, faculty should be aware of how students may be affected by the impending development.</p>
<p>Student Access to Classes During Late Registration</p>	<p>In accordance with KCTCS rules related to late registration, on August 23 and August 24, students will only be able to register for available space in a class at an on-campus registration site and only if the class instructor has given permission. The Behavioral Sciences program areas (PY/PSY/FAM/EDP/ED; IECE; and SDC) were asked to determine and to state their area's policy on student access during late registration so that the BCTC Registrar could be informed.</p>
<p>Adjournment</p>	<p>The meeting adjourned at 3:40 p.m.</p>