

Resolution from Math and Statistics Division

WHEREAS the audience for weather announcements is primarily students, faculty and staff;

WHEREAS the current announcement of a 2-hour delay is confusing to students, faculty and staff;

WHEREAS the verb delay commonly means postpone but when our current announcement says there is a 2-hour delay we don't mean anything is postponed by 2 hours. Our 2-hour delay means that 8:00 classes are cancelled, 9:30 classes are postponed by a half hour, and 11:00 and later classes are not affected;

WHEREAS our current common class meeting times begin in hour and a half increments not one or two-hour increments;

WHEREAS other colleges and universities are able to post announcements to say that classes begin at a certain time;

BE IT RESOLVED THAT the **Bluegrass Community and Technical College Weather or Emergency Closing Information** be changed to say:

## **Closing Policy Statement**

During any inclement weather or other emergency, it is the policy of BCTC to keep all offices open and classes in session as scheduled if possible and practical. If a decision on cancellation or delay of college operations is necessary, the college president will consult with college leadership. The Public Information and Marketing office will update information for the media and the college community.

**PLEASE NOTE:** *BCTC closures will be implemented on a campus-by-campus basis depending on the conditions in each city or class location.*

If classes are cancelled or delayed, that particular campus will be closed. Employees will report at the start time for classes, and services will begin at that time. If classes are cancelled for the day, night classes are also cancelled.

If a cancellation or delay announcement becomes necessary, one of three basic messages will be issued announcing the name of the campus and the closing or delay message. The three weather closing options are: classes are cancelled, ~~classes are delayed two hours, or night classes are cancelled.~~ ~~classes beginning before (time) are cancelled, or classes beginning at (time) and after are cancelled.~~

Closing announcements will be made on the BCTC infoline, BCTC website, and through SNAP emergency notification messages. Announcements will also be provided to the media. TV and radio stations are given correct information, but the college cannot guarantee those messages will be displayed or stated accurately.

## **Closing Notifications**

### **Announcement Messages**

In the event of all-day CANCELLATION of classes, the following announcement will be made.

- **Announcement:** "Classes at Bluegrass Community and Technical College (Campus Location) are cancelled today (date)."

~~**PLEASE NOTE:** *In the event of a two hour delay, classes scheduled at 9:30 a.m. will begin at 10:00 a.m. Classes beginning prior to 9:30 a.m. are cancelled.*~~

In the event of a DELAYED opening, the following announcement will be made.

- **Announcement:** "Classes at Bluegrass Community and Technical College (Campus Location) ~~are on a two hour delay~~ ~~beginning before (time) are cancelled~~ today (date).

In the event of a CANCELLATION of ~~day~~ classes during the day or ~~CANCELLATION~~ of night ~~classes~~, the following announcement will be made.

- **Announcement:** "Classes at the Bluegrass Community and Technical College (Campus Location) beginning at (time) and after are cancelled ~~today (date).~~"